

## Project Management Fundamentals

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### Overview

Projects form an integral part of Injazat Data Systems' business model. This dictates that projects are completed on-time and within budget to reap maximum benefits from the project outcome.

Projects typically require active participation by Injazat employees as well as clients' employees across the different functions of the organisation. This participation can take the form of project manager, team member, project sponsor, or simply a project stakeholder.

### Purpose

The course has been developed for individuals who seek a foundation in project management methodology and best practices, including:

- Project Planning and Scheduling
- Project Scope Management
- Project Financial Management and Cost Control
- Project Communication Management

This course will provide participants with an overview of the fundamental concepts of project management as per the best practices contained in the Project Management Institute PMI® Project Management Body of Knowledge (PMBOK™) Guide, third edition.

At the end of this course participants will be able to:

- Demonstrate an understanding of Project Management and its application and context within Injazat Data Systems;
- Demonstrate high level awareness of the different schools of thought related to project management;
- Demonstrate a general understanding of the GAD-QMS project management methodology applied at Injazat Data Systems;
- Understand the different phases of the project management lifecycle that a project goes through from initiation of a business idea to completion of the project; and
- Understand the fundamental areas in the project lifecycle; namely Scope, Time, Cost, Risk, Quality, Procurement, Communication, Human Resource, and Integration Management.

### Target Audience

This course is designed for:

- Nominees from the various areas of the business who have the potential of being project initiators and/or project sponsors;
- Staff who have general interest in the subject of project management and would like to gain the basic knowledge of how projects are managed; and
- Functional Managers of employees assigned to project teams.

### Prerequisites

This One-Day Project Management Fundamentals Course is designed to give participants the necessary skills to enhance their effectiveness and become more familiar with processes such as organizing, planning, scheduling, monitoring and controlling a variety of tasks.

Participants will be able to apply this acquired foundation knowledge to manage simple projects.

### Registration

Ti<sup>2</sup> will handle all registration for this program and will work with the capability leads to register staff for each course within the program and all pre & post course work.

### For more information contact:

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